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UNIVERSITY OF NORTH CAROLINA ASHEVILLE

DEPARTMENT OF ART

GUIDELINES TO PROGRAM TRACKS

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Every effort has been made to keep this document current; however, the program continues to evolve, which means that students should keep abreast of changes and exceptions through close communication with their advisors.

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WELCOME TO THE DEPARTMENT OF ART

These Guidelines are designed to assist students through their studies in the Department of Art and must be used in conjunction with the official [UNC Asheville Course Catalog](#). Students who have questions or concerns regarding information in this document should see their **art advisor or any member of the Art Faculty**. It should be noted that full course descriptions can be found in the Course Catalog; links to the various catalog information are located throughout this document.

I. GENERAL INFORMATION

A. Mission Statement and Student Learning Outcomes

<http://art.unca.edu/mission-and-student-learning-outcomes>

B. Degrees and Concentrations

- **Bachelor of Fine Arts**—a visual arts degree is designed primarily for students who plan to continue with graduate studies or pursue professional careers immediately after graduation. The BFA program differs from the BA program in its expanded curriculum requirements and higher standards regarding the development of professional skills and theoretical knowledge.
- **Bachelor of Arts**—a liberal arts degree—with concentrations in ceramics, drawing, painting, photography, printmaking, and sculpture.
- **Bachelor of Arts in Art History**.
- **Bachelor of Arts with K–12 Licensure**.
- **Bachelor of Fine Arts with K-12 Licensure** (typically a five-year program and not recommended as a course of study).
- **Minor in Art**—with concentrations in two- or three-dimensional studio art or art history.

II. THE FACULTY

The Department of Art faculty represents different media processes and philosophies concerning the creative production and historical understanding of art. Our faculty is diverse and attempts to accommodate every mode and style of creativity. See <http://art.unca.edu/faces/facstaff> for information about our faculty.

III. ELIGIBILITY TO TAKE CLASSES IN THE ART PROGRAM

Students and/or community members may attend art classes at UNC Asheville in the following ways. Unless the professor teaching the class grants special permission, all prerequisites for classes must be met.

A. As a degree-seeking student at UNC Asheville.

1. Students who intend to declare Art as their major.
2. Students who are taking a Liberal Arts Core designated course (First Year Colloquium or Diversity Intensive course)

B. As a transfer student from another institution.

1. Students who plan to complete their degree at UNC Asheville, or
2. Visiting students from other institutions who plan to return to their home institution to complete their degree.

C. K-12 Licensure Program — See Section V.D. Art with Teacher Licensure (K-12).

D. Other Options

1. Non-Graded Enrollment (formerly Audit Status)
A registered student may enroll in a course as a non-graded student, attend class, and participate in class activities without receiving credit. All professors have different guidelines for non-graded students — it is important to determine the requirements of the professor at the beginning of the semester. Non-graded students will only be admitted to classes where space is available, and they should verify their status (as non-graded) with the Registrar's Office and the professor.
2. Non-Degree Seeking Unclassified Status
Please contact the Admissions Office (828-251-6481) for information on entering the university as a non-degree seeking student. Unclassified students need to clear their entry by seeking the professor's permission into any art class. The professor of that class may waive prerequisites for unclassified students. This includes visiting students (sometimes referred to as a Special Student.)
3. Certificate of Studio Art
Students may enter the Department of Art seeking a Certificate of Art that is equivalent to the BA or BFA requirements. Certificate of Art candidates follow the same requirements indicated for the appropriate track (see Section V, Program Tracks) listed in the in the Guidelines. Students must already hold a Baccalaureate degree to apply for this program.
4. [Complete information for university admission may be found in catalog link.](#)

IV. APPLICATION & ADMISSION TO THE ART PROGRAM

Students may be admitted to the Department of Art in the following ways:

1. As an admitted UNC Asheville student who meets established criteria, by declaring a BA in Art and filing a [“Declaration of Major”](#) form.
2. After meeting the criteria for the BA in Art and the additional criteria listed below for the BFA, by applying for and being accepted into the BFA program.
3. By transferring into the department from another institution. The criteria for declaring a major in Art as a transfer student is the same as that for a BA or BFA.
4. As a post-Baccalaureate student seeking a Certificate of Art.
5. As an admitted UNC Asheville student who meets established criteria, declaring an [Art Minor \(studio\) or an Art History Minor](#) and filing the appropriate form with the Registrar.
6. As an unclassified student who meets established criteria.

At all times it is imperative that students in the Department of Art conduct themselves in a professional and responsible manner. [For specific information on rules of conduct, please consult the catalog.](#)

IV.A. Bachelor of Arts (BA)

Listed below are the conditions that must be met before students can declare themselves candidates for the BA in Art (studio). All students must first declare under the BA track in studio art before they can apply for the BFA.

1. To declare BA in Art (Studio) student must have completed or have credit for:
 - [LANG 120 – Academic Writing and Critical Inquiry \(4\)](#)
 - [ART 122 – Two-Dimensional Design \(4\)](#)
 - [ART 133 – Three-Dimensional Design \(4\)](#)
2. To declare BA in Art History, student must have completed or have credit for:
 - [LANG 120 – Academic Writing and Critical Inquiry \(4\)](#)
 - [ARTH 201 – Introduction to Art History I \(4\)](#) **or** [ARTH 202 - Introduction to Art History II \(4\)](#). After the conditions have been met, students must complete a [Declaration of Major](#) form obtained by downloading here or from the [Registrar’s Office](#); hard copies are available from the department office (Owen Hall 215) or the Registrar. After declaring a major in Art, students will be assigned an advisor in the Department of Art. Students who are later admitted to the BFA program may choose new advisors, usually one within the area of their concentration (see BFA Senior Exhibition Section IV.C. of this document).

IV.B. Bachelor of Fine Arts (BFA)

Following are conditions that must be met before students can apply for the BFA program (after first declaring admission to BA program*):

1. Completion of:
 - [LANG 120 – Academic Writing and Critical Inquiry \(4\)*](#)
 - [ART 122 – Two-Dimensional Design \(4\)*](#)
 - [ART 133 – Three-Dimensional Design \(4\) *](#)
 - [ART 144 – Foundation Drawing \(4\)*](#)
 - 12 additional hours of studio art courses at the 200 level or above
2. Applicant must have a minimum 3.0 GPA in Art courses completed to the application date. This does include Art History courses.
3. Consideration for the BFA program includes the ability of the student to perform at a mature and competent level. The faculty will take this into consideration when evaluating the student's application for the BFA.
4. Application for BFA is scheduled only once per semester. Information will be posted on the website and bulletin boards in advance of the application date.
5. BFA Application Process
 - A student who has completed the requirements listed above and is interested in applying for the BFA must meet with his/her academic advisor. The advisor will determine if the student is academically eligible and if the student's work is at an appropriate level to apply for the BFA. If so, the advisor will send the student to the faculty member who is coordinating the BFA application review (2014-2015 is Tamie Beldue) to register for the next review. The coordinator will work with the student and the art office assistant for set up location and will advise the faculty where the student's artwork will be.
 - Applicants will provide unofficial transcripts showing their GPA. The format for the application statement (listed below) and the criteria for applying (as listed here) are available either from the advisor, the art office in OWE 215 or online. Applicants may consult with their media concentration advisors, but each student is responsible for gathering all the required information and preparing his/her application.
 - The BFA applicant must submit a portfolio of ten to fifteen pieces of original artwork. Only work completed at UNC Asheville is accepted for the BFA application. The portfolio should include the candidate's best work to date.
 - The BFA applicant is required to prepare an artist's statement that addresses the following topics:
 - 1) Why did you choose these specific pieces for your portfolio?
 - 2) How does this body of work give you ideas for your Senior Exhibition?
 - 3) What are your ideas for your future work?
 - 4) Provide a self-evaluation of your strengths and weaknesses.
 - The artist's statement should be ready by the date specified on the call for applications (usually the week before the review), and a copy should be provided to each faculty member either by email or hard copy (preferably both).
 - In addition to the artist's statement, students must provide a list of Art courses they have taken. This list is separate from the unofficial transcript and is part of the application materials provided at the Portfolio Review.
 - The applicant must show some indication of competency within a specific field, but it can be broadened with exceptional work from other areas. There

should be some sense of direction that the student is going — this direction can change later. There should be some evidence of proficiency in drawing. Students should include their journals or sketch books with their applications. Work should also demonstrate a sense of inventiveness or interpretation in the assignments.

- Although a 3.0 grade point average is required in all Art courses taken prior to the BFA application, it in no way guarantees entry into the program. The final decision is made by portfolio approval.
- The BFA applicant is responsible for setting up his/her portfolio before and breaking down the portfolio after the review. The applicant is not present during the faculty review.
- The faculty admits or declines entry into the BFA program. The Department Chair will provide the candidate with written notification of the decision regarding acceptance into the program.
- When admitted to the BFA program, the candidate must then complete a [“Change of Major” form](#), obtain the appropriate signatures, and file the form with the UNC Asheville Registrar. The form may also be obtained from the department office (OWE 215) or the Registrar’s Office.
- If a negative decision is made, the candidate may schedule an interview with the faculty. If requested, the faculty will provide reasons why the portfolio was initially unacceptable and what steps are necessary to improve the portfolio for re-application. If, after the discussion with the faculty, the candidate feels he/she can reach the BFA standards, the candidate may reapply the following semester. The re-application procedure is the same as the initial application.
- While enrolled in ART 490, all students accepted into the BFA program will present another portfolio of artwork for faculty review in the later part of the semester. This review will determine if students may continue in the program. If the faculty determines a student should not continue in the BFA program, the student may complete the requirements for the major in BA studio art by taking part in the BA Senior Group Exhibition. In some instances, students will be allowed to continue in the BFA program on a probationary basis.
- Students in the probationary status will be required to complete ART 492 in addition to ART 490 and 491. While enrolled in ART 491, students on probation will present a portfolio of artwork for faculty review in the later part of the semester. If the faculty determines a student should not continue in the BFA program, the student’s final option is to complete the requirements for the major in BA studio art by taking part in the BA Senior Group Exhibition.
- The minimum 3.0 GPA in Art must be maintained through graduation to receive the BFA degree.
- Students who are admitted to the BFA program may choose a new advisor, usually one within the area of their concentration (see BFA Senior Exhibition section). The student must fill out a [Change of Advisor form](#) (it is the same as Declaration) and file it with the registrar.

IV.C. Transfer Students

For a general idea of what hours may be transferred, check the Registrar's website [Transfer Resources](#); however, transfer students **must meet with the Department Chair** to determine Art transfer credits. Transfer students may declare their major in Art (BA) when they have credit for the courses listed in Section IV.A. Bachelor of Arts section of the Guidelines. The Department of Art will not accept transfer credit for more than half of the required hours for the BA (22 of 44 hours or 24 of 47 hours BA with Teacher Licensure) or the BFA (34 of 68 hours).

1. Since the Department of Art will not accept transfer credit hours for more than 34 semester hours of art toward the BFA means that a minimum of 34 hours of Art credits hours must be taken at UNC Asheville for the BFA. If the candidate has more than 34 semester credit hours in art from other schools, the range of courses will be evaluated and honored in the following order:
 - a) Satisfy the UNC Asheville specific Art course requirements.
 - b) In the order they were taken.
 - c) By choice of the Transfer Student.
2. The last 30 hours for BA and 34 hours for BFA of the major must be completed at UNC Asheville.
3. Candidates must successfully complete 30 hours of credit (including all university and major courses) at the 300-400 levels.

Special Note for BFA Intended Transfer Students

Entry to the BFA program is the same for transfer students as for all UNC Asheville students. Only work completed at UNC Asheville will be accepted for the BFA Portfolio.

IV.D. Certificate of Art

Students may enter the Art Department seeking a Certificate of Art that is equivalent to the BA or BFA requirements. Certificate of Art candidates follow the same requirements indicated for the appropriate track (see Section V. Program Tracks) listed in the Guidelines. Students must already hold a Baccalaureate degree to apply for this program.

IV.E. Art Minor (Studio or Art History)

Students with a major in another department outside of the Department of Art may choose to complete a minor in either Studio Art or Art History. Art History majors may also minor in Studio Art, and a Studio Art major may minor in Art History. Please see the next section, Program Tracks, listed in these Guidelines for details. A "Declaration of Minor" form is available from the Department office, the UNC Asheville Registrar, [or online](#).

V. PROGRAM TRACKS

V.A. BA Concentration – Studio Art

The information below is supplementary to the policies and requirements stated in the UNC Asheville Catalog. It is imperative that BA candidates be familiar with the contents of this document as well as the contents of the Catalog.

Students must satisfy the Liberal Arts Core requirements as listed in the Catalog for the academic year they enter the university and the Major Requirements listed in the Catalog for the academic year that they declare their major. Students who are absent from the university for two consecutive regular semesters (excluding summer term) must follow the Catalog of the year that they re-enter the university. This is true for both Liberal Arts Core Requirements and Major Requirements. Students should take their Studio Art, Art History, and Liberal Arts Core requirements simultaneously.

See section IV.A. for information on declaring the BA in Art.

V.A.i. Required courses in the program—44 hours, including:

1. Foundation Courses

- [ART 122 – Two-Dimensional Design \(4\)*](#)
- [ART 133 – Three-Dimensional Design \(4\)*](#)
- [ART 144 – Foundation Drawing*](#)

2. One course from 2-D media:

- [ART 204 – Drawing I \(4\)](#)
- [ART 210 – Painting I \(4\)](#)
- [ART 254 – Printmaking I \(4\)](#)
- [ART 264 – Photography I \(4\)](#)

3. One course from 3-D media:

- [ART 234 – Ceramics I \(4\)](#)
- [ART 246 – Sculpture I \(4\)](#)

4. Twelve (12) hours of Art History courses, including:

- [ARTH 201 - Introduction to Art History I \(4\)](#)
- [ARTH 202 - Introduction to Art History II \(4\)](#)
- Plus 4 additional hours of ARTH 300- or 400-level elective.

5. Twelve additional studio hours in one medium (concentration)

- Ceramics: [ART 334; Ceramics II \(4\)](#); [ART 336 Ceramics III \(4\)](#); [ART 434 Ceramics IV \(4\)](#)
- Drawing: [ART 304 Drawing II \(4\)](#); [ART 305 Drawing III \(4\)](#); [ART 404 Drawing IV \(4\)](#)
- Painting: [ART 318 Painting II \(4\)](#); [ART 319 Painting III \(4\)](#); [ART 418 Painting IV \(4\)](#)
- Photography: [ART 364 Photography II \(4\)](#); [ART 366 Photography III \(4\)](#); [ART 464 Photography IV \(4\)](#)
- Printmaking: [ART 354 Printmaking II \(4\)](#); [ART 356 Printmaking III \(4\)](#); [ART 454 Printmaking IV \(4\)](#)
- Sculpture: [ART 346 Sculpture II \(4\)](#); [ART 347 Sculpture III \(4\)](#); [ART 446 Sculpture IV \(4\)](#)

V.A.ii. Recommended Courses for the Bachelor of Arts Degree

[ART 499 Undergraduate Research](#) (credit of 1- 4 hours varies) may be taken under the supervision of a faculty advisor.

V.A.iii. BA Studio Art Capstone

1. The requirements of the level IV capstone courses include: researching artists, maintaining a journal, writing a paper, producing a body of work, giving an oral presentation, and participating in the capstone exhibition.
 - a. Successful completion of the capstone class fulfills university requirement for Writing Intensive and Information Literacy as well as the major requirement for Oral Competency and Computer Competency.
 - b. Information Literacy: The ability to find, evaluate, integrate, and cite credible and pertinent information is a key to developing a successful studio practice. The research the students do in the capstone class should be evident in their studio work, papers, and oral presentations.
 - c. Writing Intensive: Journaling, writing artist statement, and a paper based in research will help develop the students' studio practices as well as giving them confidence and authority in discussing and/or presenting their work.
 - d. Oral Presentation: An in-class presentation will provide the students a platform to communicate what they have accomplished through assimilating their interests, research, writing, and studio work.
 - e. Computer Competency: Fulfilled through the use of various online research venues for academic research via library accessed data bases as well as exploring artists' and museum websites and other scholarly websites. Students will successfully demonstrate the use of various computer software in their presentations (PowerPoint, Photoshop) and papers (Word).
2. A limited number of shared studio spaces are available for BA candidates while they are taking the capstone class. There is, however, no guarantee that a space will be available. The Department chair and faculty coordinate assignment of studio spaces. A deposit is required for the use of a private or semi-private studio. The deposit will be refunded when the exhibition ends, the key is returned, and provided the space is in good order. The studio area must be completely cleaned (walls painted, floors swept, etc.) by Sunday of the same week that the candidate's exhibition comes down. On Monday, the candidate will return the studio key to the department assistant who will refund the deposit if the studio is in good condition. The deposit will not be refunded if these conditions are not met. (Studio Agreement is online.)
3. BA candidates are required to complete a thematically and technically cohesive body of work as a portfolio for professional career purposes and participation in the BA Senior Exhibition. Students will work with their media concentration faculty to understand the portfolio requirements and select the work to be exhibited in the BA Senior Exhibition. (See next section **V.A. iv. BA Senior Exhibition** for details)

V.A. iv. BA Senior Exhibition

Important Note: The information in this section is only a general outline of the requirements for the exhibition. Students will also receive specific information from their advisors and the gallery directors.

1. As part of the fourth-level capstone class, BA candidates are required to participate in the group Senior Exhibition. The work chosen for this exhibition is selected from the portfolio. Students will receive specific information concerning the exhibition from their advisors and the gallery directors. Students are required to read the guidelines for the Senior Exhibition and participate as instructed. The guidelines are found in the appendix of this document and online.
2. BA Senior Exhibitions are scheduled for a period to be determined by the faculty and gallery director. Candidates who do not meet the requirements of this exhibition will have to wait until a subsequent BA Senior Exhibition in order to finish their degree. In working toward their BA Senior Exhibitions, candidates must work closely with their media concentration advisors and should discuss plans for their exhibitions with their advisors at the beginning of the semester to be sure their plan will fulfill this requirement.
3. ALL students participating in the BA Senior Exhibitions are required to help with all aspects of the exhibition including, but not limited to the installation and clean-up after the exhibition concludes. The directors of the gallery are the lead persons and will instruct and delegate work at the installation. Complete guidelines can be found in the next section.

V.A.v.) BA Senior Exhibition Requirements

As part of the level-IV capstone class, BA candidates are required to participate in a group BA Senior Exhibition.

1. **Pre-Show Approval:** About two weeks prior to the group BA Senior Exhibition, all students will have a pre-show review. This review will include the entire faculty to determine not only a pass/fail outcome but will also provide the opportunity to assess BA students. **ALL** of the work for the exhibition must be completed and the candidate must have an example of the final presentation (installation, matting, framing, etc.) Pre-shows are evaluated on presentation, cohesiveness, technical quality, and quantity. At the time of the review, the student may receive feedback, requiring rework of some or all pieces prior to receiving approval to exhibit. If a student does not pass the pre-show, they will be asked to re-apply for the next BA Senior Exhibition. For the Pre-Show Review each student (working in two-dimensional media) will be required to produce a cohesive body of work that would be equivalent to fill the longest wall of the Second Floor Gallery. Each student working in three-dimensional media will be required to have the equivalent to fill half the Second Floor Gallery floor either on pedestals or freestanding. Certain three-dimensional installations will be considered based on scale and complexity.
2. **Requirements:** Upon approval, concentration faculty and student will choose (mindful of feedback during pre-show review) enough work that is the equivalent of one half the longest wall (or floor if three-dimensional work) of the Second Floor Gallery (approximately 3-5 pieces). The number of pieces may vary depending on the scale and complexity of the artworks.
The representative body of work of all participating artists, presented in salon fashion, will be curated by the S. Tucker Cooke gallery directors with the required participation

of exhibiting students working as a collaborative team on all aspects of the exhibition. These responsibilities include publicity, installation, reception, de-installation, and gallery preparation and restoration. The location of the exhibition will be determined on a semester-to-semester basis given the availability of venues and size of exhibition.

3. Please see the list below for specific details.

- a. **Selection of Work:** Students will work with their media concentration faculty to select the work for the BA Exhibition. ALL work should be ready for installation when delivered to the gallery.
- b. **Artist Statement:** The artist's statement that the student prepares for the pre-show approval and the exhibition, itself, should reflect the student's unique point of view and studio practice. Edits should be complete for final presentation at the exhibition. Students will add artist statements to the exhibition folder located in the gallery.

4. Publicity for student exhibitions (other than invitations). As soon as the exhibition receives Pre-Show Approval, the following information should be sent to the Suzzy Sams (sbsams@unca.edu), the Department of Art webmaster.

- a. One or two medium- to high-resolution image(s) for media print, usually 9-10M (equivalent of 2100x1500 or 5x7 inch print @ 300 dpi. Note--it does not have to be that exact rectangle.)
- b. If the student would like a slideshow on Department of Art website, send no more than eight (including the high-resolution image(s)) that are minimum 800x500; they may be "canvased" either horizontal or vertical to arrive at 800 or 500 but not both. The slides can be added after the exhibition opens if the student does not want to ruin the "surprise" factor of the opening, but that needs to be noted.
- c. Include complete identification for each image—title, medium, size, and date.
- d. Text that includes the name of the exhibition, the artist's statement or paper abstract if it is appropriate to the exhibition, or a combination of the two. The statement needs to provide enough information to adequately describe the exhibition and the intent of the artist (a long paragraph or two) and is inviting to both art aficionados and the general public. (One sentence is not sufficient.)
- e. All information is due as soon as the exhibition is approved. If the student wants the announcement in outside media, information has to be submitted three weeks before the exhibition opens; online campus news two weeks, or just on the art website minimum of seven days before exhibition opens. If student wants media release in hometown paper(s), that information needs to be included. The Department of Art webmaster will forward the art website information to the University News Services for official news media release and inclusion on campus website announcements.
- f. If the opening reception is not the standard 6-8:00 p.m. Friday time-frame, that information should be included.
- g. Be sure to provide your name as you want it to appear in news release and online.

5. Invitations: Should students wish to send out invitations, the wording for invitation for the group BA Senior Exhibition must include the following information:

Student's Name

Title of Exhibition: for example, 201?

Dates of Exhibition, including the year (i.e., May 2–May 13, 2014)

Opening Reception: Friday, Date, 6:00–8:00 p.m.

Highsmith Art and Intercultural Gallery, Highsmith Union Hall (or other approved location)

University of North Carolina Asheville

For more information call 828–251–6559

6. **Inventory List:** Each participating artist is responsible for submitting an inventory sheet in the following label format for each piece exhibited (form available online):
 - Artist
 - Title
 - Year
 - Size
 - Medium
 - Price/Ins. Value (if “not for sale” put “NFS” on label and provide an insurance value on the inventory sheet).There is an online, fill-in form for inventory
[DOWNLOAD Inventory Form.](#)
7. **Installing/de-Installing the Exhibition:**
 - a. All students participating in the exhibition are required to help with the installation of the exhibition. The co-directors of the gallery are the lead persons and will instruct and delegate work as needed among the participants.
 - b. A student may move and adjust the track lighting, but please DO NOT REMOVE THE TRACK LIGHTING. If all the available lights, are not wanted or needed, just loosen the bulb a bit and leave the light fixture on the track. The lights are sensitive and should not be forced into position.
 - c. The gallery must be clear of all exhibit and reception tools and supplies. This includes tools, supplies, tables, cleaning supplies, ladder, etc.—all items must be returned to the appropriate storage area.
 - d. Students will be required to help de-install the exhibition and cleanup the gallery and walls once the exhibition is complete. This includes returning the gallery to its exhibition-ready state, i.e., nails removed, floors/walls cleaned of stains and spills, trash put in the dumpster, all lights in place, all pedestals returned, etc.
 - e. Once the exhibition is complete, all unclaimed work not picked up at the appropriate time will be at risk of damage and removal. Candidates will need to remove their exhibition by noon on the Wednesday before the next student opening (or at the direction of the gallery directory)
8. **Opening Reception:** There will be an opening reception for the BA Senior Exhibition. Each student is expected to attend and should bring some small to large amount of food or drink appropriate to gallery openings. According to the University Policy, no wine or other alcoholic beverages may be served. At the close of the reception, all debris, trashcans, and reception furniture must be removed. The Gallery and any area in use for the opening must be cleaned (includes carpet spotting) immediately after the opening. The Gallery should be spotless immediately following the opening.
9. **Scheduling, Questions or Concerns:** All inquiries related to participation in the BA Exhibition should be addressed to the gallery co-directors, Matt West, mwest@unca.edu and Brent Skidmore, bskidmor@unca.edu. Office phone, 250-2390.

V.B. Bachelor of Arts (BA) in Art History

The information below is supplementary to the policies and requirements stated in the UNC Asheville Catalog. It is imperative that BA candidates be familiar with the contents of this document as well as with the Catalog.

Students must satisfy the Liberal Arts Core (LAC) requirements listed in the Catalog for the academic year they enter the university and the Major Requirements listed in the Catalog for the year that they declare their major. Students who are absent from the university for two consecutive regular semesters (excluding summer term) must follow the Catalog for the year that they re-enter the university. This is true for both LAC and Major Requirements.

The study of art history provides students with a broad-based, interdisciplinary understanding of the relationship of the visual arts to concurrent philosophical, social, and political developments. With an emphasis on visual analysis, research, critical writing, and oral communication, the discipline of art history is appropriate for students planning to continue with graduate studies in studio art, art history, museum studies, or professions related to art (such as law, business, or journalism) and would be suitable for future professionals working in archives or galleries.

See section IV.C. of the guideline for information on declaring the BA in Art History

V.B.i. Required Courses for the BA Degree in Art History (40 hours)

- [ART 122 – Two-Dimensional Design](#) (4) or [ART 133 – Three-Dimensional Design](#) (4)
- [ARTH 201 - Introduction to Art History I](#) (4)
- [ARTH 202 - Introduction to Art History II](#) (4)
- [ARTH 484 - Senior Research Seminar I](#) (4)
- [ARTH 485 - Senior Research Seminar II](#) (4)
- Sixteen hours of 300- or 400-level ARTH courses to include
 - Four hours from Ancient to Medieval Art
 - Four hours from Renaissance to Present Art
 - Four hours from World Art
 - Four hours from a 300- or 400-level ARTH course in the area of focus**NOTE:** Courses from other departments may be substituted with prior approval of the department chair.

V.B.ii. Senior Capstone Requirement

In order to complete the senior capstone project, the consecutive courses—ARTH 484 and 485—are required of all students seeking a BA in Art History. In becoming familiar with the process of art historical research, each student will produce an original paper on an approved topic. Three faculty members (two from Art History and a third UNC Asheville faculty member selected by the student) will read and evaluate the final paper. Specific style and format required for the thesis is highlighted on the syllabus of the capstone courses.

For the student in Art History, three papers and a presentation are required for completion of the Senior Capstone Project:

- the first paper should include initial investigation begun in ARTH 484.
- the second paper should be presented at the UNC Asheville Symposium (or at an approved symposium or conference).
- the third paper should be an expanded and focused final capstone paper submitted in ARTH 485.

Research skills should be demonstrated by completing a search of relevant scholarly texts on the subject (both in the UNC Asheville library and ordered through ILL) in order to pass the oral and computer competencies in ARTH 484.

Students are encouraged to consider applying for a research grant (especially the Spring, Summer, or Fall UNC Asheville Research Grant).

V.B.iii. Major Competency and Liberal Arts Core (LAC) Requirements

Major competency is demonstrated by successful completion of the capstone project in ARTH 484 and ARTH 485 with a grade of C or better. The capstone project consists of in-depth research, a final paper, and an oral presentation on an approved topic (see section B,iii above). Oral and computer major competency are demonstrated by successful completion of the Senior Capstone Courses. University LAC requirements for Information Literacy and Writing Intensive are also satisfied by the Senior Capstone Courses.

V.B.iv. Recommended Courses and Study

Study of a foreign language (especially French and German) beyond the University requirement is highly recommended, particularly for students intending to continue in graduate school. Students are encouraged to take advantage of university-sponsored Study Abroad (typically during their junior year). Students must arrange with either Dr. Canejo or Dr. Rundquist in advance to receive course credit.

V.C. Bachelor of Fine Arts (BFA)

The information below is supplementary to the policies and requirements stated in the UNC Asheville Catalog. It is imperative that BFA candidates be familiar with the contents of this document as well as the contents of the Catalog.

Students must satisfy the Liberal Arts Core (LAC) requirements as listed in the Catalog when they enter the university and the Major Requirements listed in the Catalog for the academic year that they declare their major. When students are accepted in the BFA program, they must satisfy the major requirements for the BFA listed in the Catalog for the year that the BFA is declared by a change in major form. Students who are absent from the university for two consecutive regular semesters (excluding summer term) must follow the Catalog of the year that they re-enter the university. This is true for both LAC and major requirements.

V.C. i.) BFA Introduction

The BFA visual arts degree is designed primarily for students who plan to continue with graduate studies or pursue professional careers immediately after graduation. The BFA program differs from the BA program in its expanded curriculum requirements and higher standards regarding the development of professional skills and theoretical knowledge. BFA candidates must comply with all rules, deadlines, and GPA requirements specified in the following sections. Waivers or exceptions must be approved by the department chair.

Media Concentration Areas—The specific areas for concentration are ceramics, drawing, painting, photography, printmaking, and sculpture. As part of the required hours for the BFA, students will complete at least 20 hours in their chosen media (levels II-IV, 490 and 491). See the Department of Art Guidelines for specific information.

See Section IV.C above for requirements for entry into the BFA degree program

V.C.ii. Required Courses for Bachelor of Fine Arts Degree (68 hours)

1. Foundation Courses
 - [ART 122 – Two-Dimensional Design \(4\)](#)*
 - [ART 133 – Three-Dimensional Design \(4\)](#)*
 - [ART 144 – Foundation Drawing](#)*
2. Four courses from the six introductory level studio classes (sixteen hours total)
 - [ART 204 - Drawing I \(4\)](#)
 - [ART 218 - Painting I \(4\)](#)
 - [ART 254 - Printmaking I \(4\)](#)
 - [ART 264 - Photography I \(4\)](#)
 - [ART 234 - Ceramics I \(4\)](#)
 - [ART 246 – Sculpture I \(4\)](#)
3. Sixteen hours to include twelve hours in concentration and four hours level II elective
 - Ceramics: [ART 334; Ceramics II \(4\)](#); [ART 336 Ceramics III \(4\)](#); [ART 434 Ceramics IV \(4\)](#)

- Drawing: [ART 304 Drawing II](#) (4); [ART 305 Drawing III](#) (4); [ART 404 Drawing IV](#) (4)
 - Painting: [ART 318 Painting II](#) (4); [ART 319 Painting III](#) (4); [ART 418 Painting IV](#) (4)
 - Photography: [ART 364 Photography II](#) (4); [ART 366 Photography III](#) (4); [ART 464 Photography IV](#) (4)
 - Printmaking: [ART 354 Printmaking II](#) (4); [ART 356 Printmaking III](#) (4); [ART 454 Printmaking IV](#) (4)
 - Sculpture: [ART 346 Sculpture II](#) (4); [ART 347 Sculpture III](#) (4); [ART 446 Sculpture IV](#) (4)
4. Capstone Courses (eight hours)
- [ART 490 BFA Senior Exhibitions I](#)
 - [ART 491 BFA Senior Exhibitions II](#)
5. Capstone sequence also fulfills the following degree requirements:
- Writing Intensive
 - Information Literacy / Computer Competency
 - Undergraduate Research
 - Oral Competency
 - Solo Senior Exhibition
6. The capstone sequence, Senior Exhibitions I and II, entails a number of interrelated requirements that as a whole aim to prepare the student for pursuing a career in the fine arts. They include:
- Undergraduate Research Guidelines **student should see advisor**
 - Studio Work and Critique Guidelines (includes BFA studio space info) **student should see advisor**
 - First Semester Review **student should see advisor**
 - Solo Exhibition Guidelines **online**
 - Oral Presentation Guidelines **student should see advisor**
7. Sixteen hours of Art History
- [ARTH 201 – Introduction to Art History I](#) (4)
 - [ARTH 202 – Introduction to Art History II](#) (4)
 - Eight additional hours at 300-400 level
8. Other Requirements for BFA
- The 3.0 GPA required for admittance into the BFA program must be maintained after acceptance into the program or probation and suspension from the BFA program will result.
 - At the end of ART 490, all students will have a portfolio review of the work completed during the semester to determine continued enrollment in the BFA program.

V.C.iii. Recommended Course

ART 499 Undergraduate Research (credit of 1-4 hours varies) may be taken under the supervision of a faculty advisor.

V. C.iv. Senior Exhibitions Courses: ART490, 491, 492

Candidates must understand that because the creative process often challenges preconceived ideas, it can be confrontational and challenging. Students in upper-level courses must be mature in the search for meaning and validity in their work.

1. Candidates must have completed twelve hours in their concentration above the 100-level-foundation sequence in their concentration before registering for Senior Exhibitions and must have been accepted fully or by probation into the BFA program track.
2. At least eight hours of Senior Exhibitions are required of all BFA candidates. An additional four-hour course (ART 492) is available for those students who need extra time.
3. Candidates must begin Senior Exhibitions at least two semesters before their Senior Exhibition. Students' work will be reviewed at the end of ART 490 to determine if they will be able to complete their exhibitions during ART 491 or if they should take ART 492 as well. (It is feasible and common for the Senior Exhibition to take place at the end of the last required semester.)
4. At the end of ART 490, all students will have a portfolio review of the work completed during the semester to determine continued enrollment in the BFA program. A candidate who does not pass the portfolio review may, in some circumstances, be allowed to continue in the BFA program by taking ART 491 on a probationary basis; the candidate will be required to take ART 492 as well. If the faculty determines the student will not be able to continue in the BFA program, the student finish the BA program by participating in the group BA Senior Exhibition.
2. Candidates will participate in weekly critiques with the BFA Senior Exhibition instructors as they process the work for their Senior Exhibition. At the first meeting of the Senior Exhibitions class each semester, the faculty will meet with students to discuss the Exhibitions process. Two (usually) advisors are assigned to each student at the first Senior Exhibition class each semester. The selected faculty and the students determine a meeting time (usually on Wednesday mornings).
6. ART 490 is a prerequisite for ART 491; ART 491 is a prerequisite for ART 492; therefore, no more than one Senior Exhibition course may be taken in a single semester. Although it is not recommended that students take their final upper level concentration course while taking a Senior Exhibition course, if such occurs, the work in one course may not be used for the other course.
7. Successful completion of ART 490 and ART 491 (and if necessary ART 492) demonstrates competency for the major, as well as fulfilling the oral and computer competencies. A part of the requirement is an undergraduate research paper, which fulfills the writing intensive (WI) and the information literacy (ILI) of the general university LAC requirements.

C. iv.a. BFA Studios

1. A limited number of individual lockable studios are available for use by candidates in 2-D concentrations preparing for their senior exhibitions on a request basis with final decision as to need determined by the department chair. There is a \$50 security deposit required; candidate will receive a key to his/her studio upon paying the security deposit. Candidates who have been accepted into the BFA program and who wish to use a departmental studio while working on their exhibition should

notify the department assistant to be put on the waiting list for studio space.

Candidates will be notified as soon as a space is available. Studio space in other areas—ceramics, photography, printmaking, and sculpture—will be determined by the area faculty. (Studio Agreement Form is online.)

2. Studios are to be completely cleaned out (walls painted, floors swept, door cleaned, etc.) the same week (by Sunday) that the candidate's exhibition comes down or the deposit will not be refunded. That Monday, the candidate will return the studio key to the department assistant, who will refund the deposit if the studio is in good condition. **If these conditions are not met, the deposit will not be refunded.**

C.v. BFA Senior Exhibition

Important Note: This information is a general outline for the exhibition and should be used in conjunction with the contract mentioned below (and included in this document's appendix) as well as the specific information the students will receive from their advisors and the gallery directors.

1. Upon completion of the course requirements, BFA candidates are required to present a Senior Exhibition of their work, usually in the S. Tucker Cooke Gallery of Owen Hall. In special cases, students may have their exhibitions off-campus. It should be noted that certain requirements (for example size, lighting, etc.) for off-campus exhibitions must be met. **The candidate must have faculty approval for location of exhibition and should submit pertinent details in a proposal to the department chair**, including, but not limited to, linear feet, description of lighting (track lighting preferred), and dimensions of the proposed space including ceiling height. See the gallery director or your advisor for any additional requirements.
2. Exhibitions are usually scheduled for a ten-day period. Candidates who do not meet their scheduled exhibition dates are not guaranteed another time slot in the same semester; they may have to wait an additional semester or longer to present their Senior Exhibition. Students should discuss plans for their exhibition with their advisor at least two semesters before they schedule their exhibitions so as to have time to construct a successful exhibition.
3. In planning for studio courses, candidates should consider whether their exhibitions will be media related (painting, ceramics, sculpture, etc.), and/or content related (of similar theme). The Senior Exhibition should represent an original point of view and a conceptual unity of work either displaying a progression of style or technique or some element of uniformity that would separate it from a hanging of sundry works chosen by necessity or at random.
4. The artist's statement that the student prepares for the pre-show review and the exhibition itself should reflect this point of view, conceptual unity, and progression/uniformity.
5. The paper that is also a requirement for ART 490/491/492 should reflect the research and development of the process for the exhibition.
6. In working toward his/her Senior Exhibition, a candidate must work closely with the faculty in his/her area of concentration. A candidate's academic advisor, in consultation with the BFA instructors, will keep the faculty informed of the candidates' progress.
7. Four to seven weeks before candidate is to hang their exhibition they must present their work to the faculty for final review. This is the student's Pre-Show Review,

and the department assigns dates for it, usually the first Tuesday of each month. The faculty member who is responsible for scheduling the galleries will give the student the date for their pre-show (for the 2014-2015 year, this person is Tamie Beldue). At least 3/4 of the work must be completed, and the candidate must have examples of the final presentations (framing, etc.; for large installations—the advisor will instruct the student in how to present a model, maquette, etc.). Toward the end of the semester, 100-percent of the exhibition will be required for the pre-show review. The artist's statement should be presented at this time as well. If the faculty perceives a problem with the work or the statement, the candidate will be advised of such, and adjustments either in the work or the exhibition's schedule will be required. If necessary, the faculty will review the exhibition again.

8. Prior to the exhibition the student will be required to sign a Contract outlining specific instructions for installing their work. A copy of the contract for the exhibition may be obtained from the student's advisor or it may also be downloaded from the department's website. The presentation and hanging of an approved exhibition (including the artist's statement) is the responsibility of the exhibiting student. The student's advisor will be available for consultation.
9. Receptions for exhibitions are not mandatory, but are encouraged since this allows direct contact with a viewing public. Candidates must inform their advisors of their opening arrangements — these must be approved several weeks in advance. Candidates who wish to have a reception may want to send out invitations, which are optional but strongly encouraged.
10. **Publicity for student exhibitions (other than invitations).** As soon as the exhibition receives Pre-Show Approval the following information should be sent to the Suzzy Sams (sbsams@unca.edu), the Department of Art webmaster.
 - a. One or two medium- to high-resolution image(s) for media print, usually 9-10M (equivalent of 2100x1500 or 5x7 inch print @ 300 dpi. Note--it does not have to be that exact rectangle.)
 - b. If the student would like a slideshow on Department of Art website, send no more than eight (including the high-resolution image(s)) that are minimum 800x500; they may be "canvased" either horizontal or vertical to arrive at 800 or 500 but not both. The slides can be added after the exhibition opens if the student does not want to ruin the "surprise" factor of the opening, but that needs to be noted.
 - c. Include complete identification for each image—title, medium, size, and date.
 - d. Text that includes the name of the exhibition, the artist's statement or paper abstract if it is appropriate to the exhibition, or a combination of the two. The statement needs to provide enough information to adequately describe the exhibition and the intent of the artist (a long paragraph or two) and is inviting to both art aficionados and the general public. (One sentence is not sufficient.)
 - e. All information is due as soon as the exhibition is approved. If the student wants the announcement in outside media, information has to be submitted three weeks before the exhibition opens; online campus news two weeks, or just on the art website minimum of seven days before exhibition opens. If student wants media release in hometown paper(s), that information needs

to be included. The Department of Art webmaster will forward the art website information to the University News Services for official news media release and inclusion on campus website announcements.

- f. If the opening reception is not the standard 6-8:00 p.m. Friday time-frame, that information should be included.
- g. The student should provide the name as he/she wishes it to appear online and in news releases.

11. Invitations: Should students wish to sent out invitations, the wording for invitations for the group BFA Senior Exhibition must include the following information:

Student's Name

Title of Exhibition

Dates of Exhibition, including the year (i.e., May 2–May 13, 2014)

Opening Reception: Friday, Date, 6:00–8:00 p.m.

S. Tucker Cooke, First Floor Owen Hall (or other approved)

University of North Carolina Asheville

For more information call 828–251–6559

12. List: Each participating artist is responsible for submitting an inventory sheet in the following label format for each piece exhibited (form available online):

Artist

Title

Year

Size

Medium

Price/Ins. Value (if “not for sale” put “NFS” on label and provide an insurance value on the inventory sheet)

- 13. There is a \$50 gallery deposit and \$25 key deposit due on the Wednesday before the opening reception. If the gallery and adjacent areas are clean, the deposit will be returned at the end of the exhibition. The Gallery must be clear of all exhibition and reception tools and supplies. This includes tools, supplies, tables, cleaning supplies, ladders, etc. Students may move and adjust lighting with a secure ladder, which is located on the main floor of Owen Hall near the drink machines. Please use caution. **DO NOT REMOVE THE TRACK LIGHTING FIXTURES WITHOUT PERMISSION FROM THE GALLERY DIRECTOR.** With permission, unused track light fixtures should be stored in the Cooke Gallery closet. If you do not/need all the lights available, just loosen the bulb a bit and leave the light fixture on the track.
- 14. Food and drink may be served at the opening receptions. However, according to University Policy, **no wine or other alcoholic beverages may be served.** At the close of the reception all debris, trashcans, and reception furniture must be removed. The Gallery and any area in use for the opening must be cleaned (includes carpet spotting) immediately after the opening. The Gallery should be spotless by the Monday following the Friday opening or the \$50 deposit will be forfeited. **If these areas are not clean, the deposit will be forfeited.**
- 15. Unless there are exceptional circumstances, openings are scheduled for Friday evenings from 6:00–8:00 p.m. Candidates may begin hanging their exhibitions on

the Wednesday afternoon before the opening on Friday evening. There *may* be work-study assistance available, but the students should not count on this and should be prepared to make arrangements with friends and/or relatives for assistance with the installation of the exhibition. The department assistant can provide assistance with labels for artwork, price lists, etc.; however, it is **the students' responsibility to do the work**. Please see her by the Wednesday before the opening.

16. Candidates will need to take down their exhibitions by noon on the Wednesday before the next student opening; usually the next student helps, but ultimately it is the student taking down the exhibition who is responsible. This includes returning the gallery to its exhibition ready state, i.e., nails removed, holes spackled, sanded, painted, floors/walls cleaned of stains, spills, trash put in the dumpster, all lights in place, etc. **The student will forfeit the deposit if these specifications are not fulfilled.**

D.) Art with Teacher Licensure (K-12)

1. Students who intend to teach art in North Carolina must so indicate on their Declaration of Major form, and should contact Mark Sidelnick in the Education Department as soon as they decide to seek licensure so he can help with course planning. **DO NOT WAIT UNTIL THE SENIOR YEAR TO SEEK COUNSEL FROM THE EDUCATION DEPARTMENT!** Students must plan their courses very carefully. Most students who intend to be licensed choose the BA track due to the reduced hours compared to those required for the BFA track. Students who choose to pursue both the BFA and licensure (although the faculty strongly recommends the BA with licensure) should be aware of the state surcharge for courses taken above 140 hours.
2. Students will be assigned an education advisor as well as an art advisor.
3. While working towards licensure, students will follow the same guidelines prescribed for other students in the department. There is one very important exception. **STUDENTS MAY NOT HANG THEIR SENIOR EXHIBITIONS OR TAKE ANY COURSES IN THE SAME SEMESTER THAT THEY DO THEIR STUDENT TEACHING.** This is a state requirement. There are NO EXCEPTIONS.
4. Licensure in art is for teaching K-12.
Required courses in the Art program — 47 hours.
(47 hours includes [ART 451 Creative Art Methods \(K-12\) \(3\)](#)).
The student must fulfill the requirements listed for the BA (or BFA—BFA is not recommended) program track—see program track Section V.A. for information for complete BA requirements.
[Consult the Department of Education for requirements](#)

E.) Minor in Studio Art or Art History

Minors in both Studio Art and Art History are offered. Students must earn a minimum 2.00 grade-point-average on all minor courses taken at UNC Asheville. One-half of the hours required for a minor must be completed at UNC Asheville, to include at least 8 semester hours of 300-400 level courses. Students must satisfy the General Education Requirements listed in the Catalog that is in effect for the year they enter the university and the Minor Requirements listed in the Catalog for the year that they declare their Minor. To declare Minor see Section IV.F.

E. i.) Required Courses for Minor in Studio Art

a. Minor in two-dimensional media— 24 hours

- [ART 122 – Two-Dimensional Design \(4\)*](#)
- [ART 133 – Three-Dimensional Design \(4\)*](#)
- [ARTH 201 – Introduction to Art History I \(4\)](#) or [ARTH 202 – Introduction to Art History II \(4\)](#)
- Twelve elective hours of studio art. Eight of the twelve studio hours must be sequential and must be at the 300-400 level. Students majoring in Art History may use only 8 hours of the courses used for the major toward a minor in Studio Art.

b. Minor in three-dimensional media — 24 hours

- [ART 122 – Two-Dimensional Design \(4\)*](#)
- [ART 133 – Three-Dimensional Design \(4\)*](#)
- [ARTH 201 – Introduction to Art History I \(4\)](#) or [ARTH 202 – Introduction to Art History II \(4\)](#)
- twelve elective hours of studio art. Eight of the twelve studio hours must be sequential and must be at the 300-400 level. Students majoring in Art History may use only 8 hours of the courses used for the major toward a minor in Studio Art.

E.ii.) Minor in Art History

a. Requirements for Minor in Art History—24 hours:

- [ARTH 201 – Introduction to Art History I \(4\)](#) or [ARTH 202 – Introduction to Art History II \(4\)](#)
- Sixteen additional hours of 300-400 level ARTH courses (may include ARTH 484 – Senior Research Seminar and ARTH 302: Internship)

b. BFA and BA studio students are eligible to study for the Minor in Art History.

- Studio students will need 24 credit hours of which only 8 hours (ARTH 201 and 202) can be counted from those required for their studio BA or BFA
- The remaining 16 hours are in addition to those taken in fulfillment of the studio degree.

d. Senior Capstone Requirement

Students are required to complete a departmentally approved research project in Art History. Art History Minors generally complete their project/paper` within one semester and have the option of enrolling in either ARTH 484 Senior Research Seminar I, ARTH 485 Senior Research Seminar II, or ART 499 Undergraduate Research while working on project/paper.

VII. SCHOLARSHIPS

The Department of Art offers several scholarships and awards that are awarded to students based on artistic merit and financial need. These awards and scholarships are announced at the Annual Juried Student Exhibition each spring and will be awarded for the following academic year to BFA and BA students with fulltime students given preference. Students seeking a Certificate of Major are not eligible for scholarships. There is also one annual scholarship made to an Art History major. Additional information may be found at:

<http://art.unca.edu/students>

Information regarding the impact of scholarships on financial aid packages, please consult Financial Aid <https://financialaid.unca.edu/>.

VIII. ART FRONT STUDENT ORGANIZATION

Art Front is an organization of students who work to provide diverse cultural and social activities for art students and the general student population. Regular meetings are held. Check the board outside of Owen 138 (Printmaking room) for announcements. Art Front receives funding from the Campus Commission for trips, speakers, jurors, etc. One of the important events sponsored by Art Front is the UNC Asheville Annual Juried Student Exhibition. This event is held each spring semester and is the highlight of the academic year. All students (regardless of major) are eligible to enter the exhibition that is juried (judged) for acceptance as well as awards. Awards are announced during the opening reception of the exhibition. There is an entry fee for students wishing to enter work. This fee, which provides prize money, is not refundable. Entry does not guarantee acceptance of work.

Participation is looked upon favorably and one of the deciding factors when considering students for Departmental Distinction and Departmental Leadership awards and scholarships. For additional information: <http://art.unca.edu/students>

IX. IMPORTANT MISCELLANY

A. Independent Study Courses & Individual Special Topics Art Courses

Students may be able to take a course that is not offered when needed. Students need to find a faculty member who will agree to work with them on the course. Do not count on this possibility, however. Although all faculty sometimes teach independent courses, there are semesters when faculty cannot teach additional courses. If a student does find a faculty member available, the student will need to fill out a "Request for an Addition of Special Topics Course" form with the instructor, obtain the appropriate signatures, and submit the form with any required paperwork to the Registrar's Office. The student's advisor and the Department Chair must approve the course.

B. Special Topic Art Courses (ST)

Special Topics Courses are courses that are not listed in the Catalog. They often cover media expertise or some topic that is of interest to a significant number of students. Students may petition for ST courses and if there is enough interest, the Department will try to accommodate such requests.

C. Where to Find Information

There are four bulletin boards/walls that are used for posting important art Information: calls for entry, competitions, news for exhibitions, deadlines, etc. These are the bulletin boards by the entrance to the ceramics studio and by the sculpture classroom on the first floor; the large bulletin board off the second floor gallery in the studio hallway; the wall opposite OWE 212 and OWE 213; and the small bulletin board outside OWE 117. Students are responsible for checking these bulletin boards for information. The wall opposite OWE 212 and OWE 213 contains information regarding graduate schools, internships, summer programs, and scholarships. This information is posted as it becomes available. Individual professors also post information on or beside their doors. Students are also responsible for checking the Department of Art website for important information: <http://art.unca.edu/>, particularly the section on News, Events, and Opportunities.

D. Building Studio Access and Other Safety Information

Owen Hall hours are 6:00 a.m. until 2:00 a.m. on weekdays and weekends. Carmichael Hall is open 6:00 a.m. to midnight on weekdays and 8:00 a.m. to midnight on weekends. Students do not need building passes during these hours, but they do need their One-Card. On special occasions Owen Hall may be open 24 hours (firing kilns and Create-a-thons); however, only students with valid building passes and One-Cards will be allowed between 2:00-6:00 a.m. A faculty member must be present if students are in the building between 2:00-6:00 a.m. A building pass does not give unlimited access to the building; it will list specific rooms, and the student must be in those rooms ONLY. Security will ask students without the proper credentials to leave.

There is a phone located outside the restrooms on the second floor of Owen Hall that can be used to call security (251-6710). Another phone is located outside Vance Hall that students can use. The number for security (251-6710) should be programmed into students' cell phones to call anytime a problem (or suspected problem) arises. Do not hesitate to call security if someone a student does not recognize is wandering around after hours. If called, security will also escort a student to dorm or car if he/she is leaving at a late hour.

For safety concerns, exits from all classroom areas (inside and outside of the building) will be kept clear at all times.

Rags and other debris will be cleared in all studios (inside and outside of the building) on a daily basis and hazardous materials removed on a timely basis. Students will be directed to do this by faculty in charge of each area.

Safety procedures are posted in an easily seen area and MSDS sheets are available in all studio areas that use toxic materials or solvents. Students should be aware of the correct usage of all materials, solvents, equipment, etc.

E. Important Phone Numbers:

Admissions Office ■ 251-6481

Department of Art ■ 251-6559

Business Office ■ 251-6664

Financial Aid ■ 251-6535

Information ■ 251-6600

Public Information ■ 251-6526

Public Safety (Security) ■ 251-6710

Registrar's Office ■ 251-6575

Eva Bares, Visiting Assistant Professor (Art History) ■ OWE 216 ■ 258-7724

■ ebares@unca.edu

Tamie Beldue, Associate Professor (Drawing and Lithography) ■ OWE 107 ■ 251-6845

■ tbeldue@unca.edu

Jake Butera, Assistant Professor (Classics and Art History) ■ NEW 123

■ 251-6290 ■ jbutara@unca.edu

Cynthia Canejo, Associate Professor (Art History) ■ OWE 212 ■ 251-6874

■ ccanejo@unca.edu

Virginia Derryberry, Professor (Painting and Drawing) ■ OWE 213 ■ 251-6875

■ vderrybe@unca.edu

Robert Dunning, Professor (Printmaking) ■ OWE 214 ■ 251-6879

■ rdunning@unca.edu

Scott Lowrey, Adjunct Associate Professor (Drawing) ■ OWE 218 ■ 689-1455

■ slowrey@charter.net

Louly Peacock Konz, Adjunct Professor (Art History) ■ OWE 218 ■ 258-7723

■ lkonz@unca.edu

Jackson Martin, Assistant Professor (Sculpture) ■ OWE 217 ■ 251-6877

■ jmartin5@unca.edu

Bea Rector, Administrative Support Associate ■ OWE 215 ■ 251-6559

■ brector@unca.edu

Leisa Rundquist, Associate Professor (Art History) ■ OWE 240 ■ 251-6848

■ mailto:lrundqui@unca.edu

Suzzy Sams, Visual and Media Resources Assistant ■ OWE 249 ■ 251-6878

■ sbsams@unca.edu

Brent Skidmore, Assistant Professor of Art (Sculpture/Dir. Craft Studies) ■ OWE 135

■ 250-2390 ■ bskidmor@unca.edu

Laurel Taylor, Lecturer (Art History and Classics) ■ NEW 127A ■ 251-6290

■ ltaylor@unca.edu

Carrie Tomberlin, Adjunct Assistant Professor (Photography) ■ OWE 218 ■ 258-7723

■ ctomberli@unca.edu

Eric Tomberlin, Assistant Professor (Photography) ■ OWE 108 ■ 258-7722

■ etomberl@unca.edu

Robert Tynes, Professor (Painting) ■ OWE 231 ■ 251-6880 ■ rtynes@unca.edu

Matt West, Lecturer (Sculpture) ■ OWE 219 ■ 251-6011 ■ mwest@unca.edu

Megan Wolfe, Associate Professor (Ceramics) ■ OWE 136 ■ 251-6876

■ mwolfe@unca.edu

F. Academic Honesty

As a community of scholars dedicated to learning and the pursuit of knowledge, UNC Asheville relies on the honesty and academic integrity of all the members of its community. Any act of plagiarism or cheating is academic dishonesty. A person who knowingly assists another in cheating is likewise guilty of cheating. According to the instructor's view of the gravity of the offense, a student may be punished by a failing grade or a grade of zero for the assignment or test, or a failing grade in the course. If it seems warranted, the instructor may also recommend to the Vice Chancellor for Academic Affairs dismissal or other serious university sanction.

[For complete guidelines on academic honest, see the 2014-2015 Catalog](#)

APPENDIX

See website for various forms

<https://art.unca.edu/guidelines-program-tracks>